

If you are a rental income from your property, please look at this checklist that helps you to prepare your document for filing your tax return:

**General information**

- Address of property
- If you have co-owners:
- Name and address of co-owners
- Percentage of partnership

**Detail of your income and expenses of rental property**

	Rental Property-1	Rental Property-2	Rental Property-3	Total
<b>Income</b>				
Gross rental income				
<b>Expenses</b>				
Advertising				
Insurance				
Interest of mortgage				
Office expenses				
Professional fees (includes legal and accounting fees)				
Management and administration fees				
Repairs and maintenance				
Salaries, wages, and benefits				
Property taxes				
Travel				
Utilities				
Condo fee				
Other expenses				
<b>Total expenses</b>				
<b>Net Income (Loss)</b>				

<b>Capital Cost Allowance</b>				
Furniture				
Renovation				
The cost value of house price and portion for building and land				